



Through social, educational, and environmental service

# Global Leaders Empowers Students

to create positive and sustainable change at home and abroad.

## Commitment Form 2016-2017

### Mandatory Activities, Events and Meetings

Welcome to the Global Leaders family! We are looking forward to the amazing work that we will do together locally and internationally in the coming year. To get the most out of the program, and to help you have the most impact, we have scheduled and developed the following activities, events and meetings that are **MANDATORY** for all participants in the International Leadership Program. Please review them *closely* and don't hesitate to **ask questions**. Most importantly, let's have a great year together!

**60 service-learning hours:** All GL students are required to complete 60 hours of service learning. Last year's students averaged over 70 hours each. You will also be responsible for logging your service hours through our online student portal [[www.gvstudentportal.org](http://www.gvstudentportal.org)]. We will explain how the portal works at a student meeting.

## Mandatory Student Events:

### WEEKLY Lunch Meetings:

Topics: Committee work: service planning, teambuilding, group discussion facilitation. If you do not attend Poudre you are possibly exempt from these meetings; we will look at your schedule and figure out appropriate replacement service opportunities.

#### Dates, Times and Locations:

*(students only need to attend ONE lunch - you should NOT miss class to attend a GL meeting)*

**FRIDAYS:** "A" or "B" Lunch; Room 108

### WEEKLY Service Team Projects:

Each GL student will work on a weekly service team project, which may include: tutoring at Irish/Putnam, language exchange at Poudre, Best Buddies at Poudre and more TBD. Students must select at least ONE weekly service project.

**Irish/Putnam Tutoring Weekly: During a free period, late start or after school**

*1400 Maple St., Fort Collins, CO 80521*

*515 Irish Dr., Fort Collins, CO 80521*

**On Campus Service Weekly: During a lunch period or off period**

*201 N. Impala Dr., Fort Collins, CO 80521*

### FALL Leadership Retreat:

The Fall Leadership Retreat kicks off our leadership curriculum, and helps us get a jump-start on creating our teamily. Lunch will be provided.

#### Dates, Times & Location:

**Saturday, November 19:** 11am-4pm

*Location TBD*

### MONTHLY Leadership Seminars:

**1 Thursday per month.** Topics include: teambuilding, guest speakers, simulations, films, leadership skill building.

#### Dates, Times and Location:

Thurs Oct. 27, Thurs Dec. 1, Thurs Dec. 15, Thurs Jan. 12, Thurs Feb. 9, Thurs Mar. 9, Thurs Apr. 13, Thurs May 18

6:00-7:30pm

*Locations TBD*



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## Respite Care Respitality:

Pairing up with a child with special needs at a Respitality event to play, have fun, and bring joy!

### **Dates, Times and Location:**

1. Saturday Feb 11<sup>th</sup> (5:40pm-10:00pm)
2. Saturday March 4<sup>th</sup> (5:40pm-10:00pm)

*Respite Care: 6203 S. Lemay, Fort Collins, 80525*

## Shire Farm CSA:

Working on a local community supported farm, and learning about permaculture and sustainable agriculture.

### **Dates, Times and Location:**

1. Saturday Oct. 15<sup>th</sup> (9:00am-2:00pm) [**tentative date**]

*Shire Farms: 713 E. Prospect, Fort Collins, CO 80525*

## Colorado Leadership Retreat:

The California group will fly to Colorado on June 10<sup>th</sup> and we will have a combined retreat with them! Tentatively the itinerary will include a day of service and teambuilding in Fort Collins and a day in the mountains. Each year, our Colorado families have the opportunity to volunteer to host a pair of California students. Please consider being a host this year!

### **Dates, Times and Location:**

**Saturday, Sunday, Monday, June 10-12** all day! Fort Collins and Red Feather Lakes.

*More information available at the final parent meeting.*

## Spanish Requirement:

Students are required to complete 10 hours of language practice prior to departure using Rosetta Stone software, DuoLingo app or by participating in the GL sponsored Spanish exchange. GL will provide free access to this software. Detailed instructions will follow at a student meeting.

## Mandatory Student and Parent meetings:

### **Dates, Times, Location and Topic:**

Thursday, October 6<sup>th</sup> (6pm-7:15pm) Commitment form, participant agreement, fundraising, financial assistance, **first deposit due (\$700)**, Q & A

Thursday, February 9<sup>th</sup>, (6pm-7pm) Auction event planning, mid-year check-in, **second deposit due (\$1450)**, Q & A

Thursday, May 18th (6pm-7pm) Packing, trip logistics, retreat itinerary, service wrap-up, **final deposit due (\$650+airfare)**, Q & A

*Poudre High School Event Center, 201 Impala Dr., Fort Collins, CO 80521*



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## Fundraising:

### **Full-paying participants' fundraising expectations:**

All full-paying participants are expected to raise \$700.00 above and beyond the program fee. This money pays for project costs in Guatemala and/or financial aid and allows students to take ownership of the fundraising process. It is important that all students participate in fundraising, regardless of need. You and your donors will decide where your fundraised money will be distributed (local projects, Guatemala projects or financial aid for other students).

### **Financial aid participants fundraising expectations:**

To qualify for the GL FAFP (Financial Aid and Fundraising Program), you must be on the free and reduced lunch program or have an income that falls within our sliding scale. **In addition to the required 60 hours of community service, you will work an equivalent number of "Work & Earn" hours (at \$20 in GL "Bucks" per hour) to honor your award.**

Students seeking financial aid must understand and complete the following steps:

1. Fill out an FAFP worksheet and turn in with your \$50 deposit by Wednesday, 9/28/16.
2. Have an interview with our Program Director, Laurel, to create a payment plan that works for your family
  - This plan will be a combination of what you can afford to pay, the award you request, and how much you think you can fundraise, based on the guidelines on the FAFP form.
  - If you raise more money than your goal, you will be supporting other financial aid students, or the Guatemala project fund, **additional fundraising does not decrease the amount your family has agreed to pay.**
3. You will be given a financial aid award for the remainder of the program cost after your payment goal and fundraising goal; the maximum award for Guatemala is \$1,800.
4. Under our Work & Earn program, you'll be responsible for honoring your award by completing Work & Earn hours
  - GL pays \$20 in GL "Bucks" per Work & Earn hour - that means for a \$1,800 award, you owe 90 hours, for a \$1,000 award you owe 50 hours
  - You will create a plan to complete your Work & Earn hours at the beginning of the year, so that you're prepared to meet the additional responsibility - there is a worksheet in your GL folder to help!
5. You're responsible for logging your Work & Earn hours through our online portal

**ALL STUDENTS PLEASE NOTE: what your family agrees to pay at the beginning of the year is what your family pays, regardless of your fundraising. If you fundraise an amount greater than your goal, that money goes toward projects and scholarship, not toward your own program costs.**

### **Fundraising Opportunities for ALL participants:**

GL offers several fundraising opportunities that all students have access to in order to reach their fundraising goals. Some of these fundraisers are required! Last year, students averaged \$900 each in fundraising.

**Strategy Matters!** Consider the following:

- You will be taking part in three fundraisers - not every person in your network is going to be interested in supporting all three (or any!)
- Take time at the beginning of the year to plan who would be a best fit for each fundraiser. For example:
  - o Out of town family and friends are the best candidates for letters



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- You may not want to send letters to local supporters (coaches, neighbors, family, youth group leaders, etc) who would be more likely to attend the auction
- Coffee can be sold in so many different ways: door to door, at parents' work places, at church or community center. Check out your fundraising planning form for more ideas!

## **Letter writing campaign:** (2015-2016 NET TOTALS: \$21,509 – 30 students avg.; \$700/student)

All Participants are expected to write fundraising letters to family, friends and businesses. GL staff will provide you with letter templates, envelopes and guidance with the letter-writing campaign.

**WHO:** All Students

**WHEN:** Letters will be completed and delivered to Laurel/Natalie by the Leadership Seminar on October 27<sup>th</sup>

**OTHER INFO:** Completed letters means: **MINIMUM number of 20 letters written**, printed, personal message on each letter, envelopes addressed and signed by students. GL WILL COLLECT & MAIL THESE.

Every dollar received from letters goes towards student's scholarship or fundraising goal. **Each donor will receive a tax deductible/thank you letter within 48 hours of GL receiving the donation. Each participant and parent will have access to all of his or her fundraising info through the student portal.**

## **Fiesta de Global Leaders Benefit Auction:** (2016 TICKET SALES TOTAL: \$7,940)

This is our most profitable event and requires commitment and hard work from all students and parents. Every dollar from ticket sales by students and parents goes towards student's scholarship or fundraising goal. (Tickets will be \$35)

*\*Please note that it costs GL about \$23 per head to feed our guests to this event*

**WHO:** ALL STUDENTS & PARENTS

**WHEN:** Saturday, May 13<sup>th</sup>, 2017, 6-9pm [*set up for students all day Saturday*]

**OTHER INFO:** Parents assist in all aspects of the Auction and will be organized into committees at the February meeting. Students receive individual fundraising credit for tickets sold. Every dollar received from the Auction goes to the project and financial aid funds.

## **Coffee Sales:** (2016 GROSS TOTAL: \$6338)

The GL team from last year purchased 300 bags of coffee through their fundraising efforts to support this year's team.

**WHO:** ALL STUDENTS & PARENTS

**WHEN:** NOW!

**OTHER INFO:**

The cost for each bag was \$7. You will sell the bags for \$12-\$15 and you will receive full "credit" for full amount you sell the coffee for. Every dollar from coffee sales goes to the project fund and financial aid fund. GL can provide guidance and planning resources to help you sell coffee.

***GL's policy states you are not allowed to sell coffee on-campus at any PSD School.***



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## 2016-17 Costs and Goals:

Projected Colorado financial aid cost: \$48,810

Cost to build one school in Guatemala: \$17,000 (materials, foreman and crew)

Project Fund in Ghana: \$3,500 (materials, staffing)

Cost to plant 1500 trees: \$4,500 (seedlings, materials, reforestation foreman and crew)

Cost of coffee for 2016-17 students: \$2,100

<b>YEAR</b>	<b># of Students</b>	<b>Student fundraised</b>	<b>Grants and other sources</b>	<b>TOTAL FUNDRAISED</b>
2006	23	\$12,000	\$3,000	\$15,000
2007	21	\$16,500	\$4,000	\$20,500
2008	25	\$22,000	\$5,000	\$27,000
2009	24	\$26,000	\$8,000	\$34,000
2010	21	\$30,000	\$15,200	\$45,000
2011	23	\$35,500	\$17,300	\$52,800
2012	13	\$29,800	\$17,400	\$47,200
2013	25	\$43,200	\$35,500	\$78,700
2014	28	\$33,150	\$28,850	\$62,000
2015	30	\$35,787	\$50,906	\$86,693
<b>2016 (GOAL)</b>	<b>31</b>	<b>\$35,970</b>	<b>\$50,950</b>	<b>\$86,920</b>



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## The Signature Page

### Agreement:

I, \_\_\_\_\_ (student name), understand the rules and expectations of Global Leaders (GL). I agree to attend all events and participate to the best of my ability.

I understand that GL reserves the right to remove any participant at its sole discretion at any point before, during, or after the trip if I do not meet these agreed upon requirements.

### I understand that I may forfeit my spot on the trip and lose my deposit and any fees paid up to that point if:

1. I show a pattern of absence (3 or more) from mandatory meetings, events, program activities, fundraisers, and service projects. Please initial below to indicate that you understand.
  - We know that sometimes life happens! Our expectations for becoming excused from mandatory events are listed below (please initial).
    - The student must **CALL & EMAIL** a staff member at least 7 days in advance in the case of non-emergency
    - The student must **CALL & EMAIL** a staff member as soon as possible in the case of an emergency
    - It is the students responsibility to make up any missed service hours, and/or receive materials from any missed meeting
2. If I am subject to school disciplinary action or legal action outside of school.
3. I become an individual whose actions are detrimental to the group process.
4. I fail to complete the required 60 hours of pre-trip service.
5. I fail to complete my fundraising commitment.

I understand the importance and philosophy behind fundraising for GL participants and projects. I agree to fundraise and do my personal best throughout my experience with Global Leaders.

\_\_\_\_\_  
*Participant Printed Name*

\_\_\_\_\_  
*Signature of Participant*

Date \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian Printed Name*

\_\_\_\_\_  
*Signature of Parent/ Legal Guardian*

Date \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian Printed Name*



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*Signature of Parent/ Legal Guardian*

Date \_\_\_\_\_